



# New Rockford Area Betterment Corporation

## Child Care Grant Program Guidelines

The New Rockford Area Betterment Corporation has identified Child Care as a priority project for our community. To assist current providers and potential new providers of this essential service, we have established a **Child Care Grant Program** to encourage the creation of new public child care slots.

### **General Eligibility and Information - All Grants**

1. Applicants must be located within New Rockford city limits, or near enough to reasonably serve New Rockford residents.
2. Application must be submitted and approved prior to expenditures - prior expenses are not allowable for reimbursement. From grant approval, grantee must expend all funds within 12 months or return unused portion to NRABC.
3. Applications may be submitted to NRABC Executive Director at any time and will be accepted until all committed funds have been disbursed. NRABC board reserves the right to deny grant funding to any applicant for any reason.
4. Grantees must provide receipts for use of funds. Final funds will only be disbursed up to the amount approved, maximum allowed, and amount for which receipts are provided.
5. In case of incomplete project or business closure within grant period, grantee agrees to pay back all funds received.
6. Previous grant recipients are eligible to apply for funding again. Maximum grant amounts are per calendar year. A start-up grant recipient may apply for an expansion grant after six month review and payment are completed.
7. A "public slot created" is defined as increased capacity for one child for a minimum of 25 hours per week of care; or increased capacity for part-time care (less than 25 hours per week, i.e. after-school only) for two children. In-home facilities may not include the owner's children in the capacity count. Slots must be available to the general public.

### **Start-Up Grants - For individuals interested in starting an in-home or facility daycare**

1. Maximum \$2500 for in-home and \$5000 for facility - up to \$500 for each public slot created, up to maximum allowed
2. Intended use of funds: any expenses related to opening the business, including but not limited to real estate, renovations, equipment, supplies, training, technology needs, staff recruitment, etc. - must provide receipts for expenses
3. Must be licensed or working towards licensure, with written plan to complete licensure within one year
4. Approved grant will be paid 20% at approval, 40% at business opening, and 40% at 6 months in business

### **Expansion Grants - For existing child care businesses interested in adding public slots**

1. Maximum \$5000 per calendar year for any applicant - up to \$500 for each public slot created, up to maximum allowed
2. Intended use of funds: any expenses related to increasing capacity, including but not limited to real estate, additions or renovations, equipment, supplies, training, staff recruitment, etc. - must provide receipts for expenses
3. Currently licensed childcare businesses only, for-profit or non-profit, in-home or facility, with no history of violations or corrective actions (may be waived with appropriate written explanation)
4. Approved grant will be paid 20% at approval, 40% at expansion, and 40% at 6 months at higher capacity

Applications available at [www.cityofnewrockford.com](http://www.cityofnewrockford.com) or at the NRABC office at City Hall - 117 1st St S in New Rockford.  
Contact **Jessica Dillon** at **(701) 947-2205** or [nrabcexec@gmail.com](mailto:nrabcexec@gmail.com) with any questions or for help with the application.